

Guideline for Contributing to the Transactions of the Japan Society for Aeronautical and Space Sciences

Approved by JSASS Board of Directors on September 23, 2016

Approved by JSASS Board of Directors on February 10, 2017

1. The Transactions of the Japan Society for Aeronautical and Space Sciences is a bimonthly journal published in English online. The journal considers submissions from researchers from around the world who investigate any area of the aeronautical and space sciences. Topics may include, but are not limited to aerodynamics, aircraft design, aerospace structures and materials, flight dynamics, aerospace control and guidance systems, air traffic management, astrodynamics, and aerospace propulsion. We also encourage submissions that take both theoretical, basic and applied approaches to the important issues in our field.

2. All articles are fully peer-reviewed and are original and important contributions to aeronautical and space science and the journal follows ethical standards in publication. The journal publishes Full Articles, Survey Articles, Research Notes, and Miscellaneous articles such as Comments and Questions, Replies and Errata. Our audience is diverse and global – researchers, technologists and engineers who are interested in discovering and reading information vital to progress in the aeronautical and space sciences.

3. The articles are available online to the JSASS members for reading or downloading as of the publication date. After one year of publication, all the articles will be free to access and download for non-JSASS members on the [J-STAGE Web page](#).

Abstracts are open to the public and free to view by both members and non-members. The electronic reference files including additional information (hereinafter referred to as "supplementary materials") can be attached to each article available on the Web at an additional charge, which is explained later. Supplementary materials are not required for an article to be reviewed; however, the Editorial Board must approve supplementary materials before they can be published electronically.

4. Articles must be submitted using the JSASS [article submission Web page](#); articles sent by conventional mail and e-mail will not be accepted. The author must fill in the information required for the authors, the abstract and so on, as requested on the article submission Web page, and electronically upload a PDF file of the article.

5. The article must be prepared using the template available on the [JSASS Web page](#). The author must convert the article into a 600 dpi PDF file upon submission. The maximum size of the PDF file is 5 MB. Please be advised that the PDF file must be readable regardless of the machine used to access it, excluding any particular font such as Japanese fonts. The authors are requested to preview the file before submission.

6. Each article submitted shall be reviewed based on the review standards specified in the Appendix of this guideline, and judgment will be made as to whether or not it is suitable for publication.

7. Please note that JSASS shall hold the copyrights of any full article and/or research notes published in JSASS journals. Authors of the articles must follow the “[Guideline on Copyrights for the Authors of JSASS Journals.](#)”

8. The contents of any article or research notes submitted for publication in a JSASS journal cannot have been previously published anywhere, exceptions shall include articles presented, or to be presented, for the proceedings of a conference or a collection of papers organized by JSASS. Manuscripts cannot be accepted if they do not have explicit statements that the contents have security clearance. Authors of articles derived from government funding will be asked to confirm the journal has specific rights to publish the article.

9. The contribution of comments and questions is accepted only for full articles and research notes published within six months. Authors of a full article or research notes who intend to reply to comments and questions must submit their replies within one month after they receive the comments or questions. Questions and replies will be published in the same issue. However, questions that receive no reply may be published if the author fails to submit a reply. Comments and questions can be submitted only once by the same contributor.

10. The responsibility for the contents of contributions is solely that of the persons who have prepared them.

11. Once an article has been accepted for publication and the author(s) informed, the authors of the article are required to pay the publication fee indicated in the Appendix of this guideline.

Appendix

1. Web Pages

J-STAGE Web page	https://www.jstage.jst.go.jp/browse/tjsass/
Article submission Web page	https://www.editorialmanager.com/tjsas/
JSASS Web page	http://www.jsass.or.jp/webe/annai/content0010.html
Guideline on Copyrights for the Authors of JSASS Journals	http://www.jsass.or.jp/webe/annai/content0072.html

2. Contact

Editorial Office, JSASS Journals

c/o Center for Academic Publications Japan

2-4-16, Yayoi, Bunkyo-ku, Tokyo 113-0032, Japan.

Tel: +81-3-3817-5821 Fax: +81-3-3817-5830 e-mail: jsass-ed@capj.or.jp

3. Article Categories in Transactions of JSASS

The article categories are defined in the following table.

Table 1 Article Categories.

Category	Contents and evaluation standards	Standard Number of pages
Full article	Results of research in aerospace engineering and related fields. Should include results from new and original research, with supporting academic or laboratory work.	8
Survey article	Survey of the literature on a specific subject in aerospace engineering and related fields. Includes biographies (fewer than 200 words) and photographs of all authors.	8
Research note	Results of research in aerospace engineering and related fields, specifically intended for prompt disclosures of new, significant data or developments of limited scope. Although not well organized, the note should include supporting academic or laboratory work. Short papers may qualify for publication in this category.	2
Miscellaneous	Includes comments, questions, replies, and errata regarding previously published articles and research notes.	1/2 (comments and questions) 1 (replies, errata)

* A single page can contain approximately 1,200 words for articles in English. The space for the article title and authors' names requires 1/4-1/5 pages.

* Each article on the Web may include a maximum of five reference files as supplementary materials. (File size is to be less than 5 MB per file and no more than 10 MB in total.) Acceptable file format is described in the paper "Template."

4. Publication Fee

The authors of all articles to be published in **Transactions of JSASS** must pay a publication fee to JSASS before publication according to the first author's membership at the time of publication. For full articles, any paper that is 16 pages or longer in length will be rejected without review. For research notes, any paper that is five pages or longer in length will be rejected without review. The authors will receive a PDF file of their article in published form from JSASS. Please note that the reprinting service is not available. The color page fee is not applied for any articles. The publication fee depends on the article category and number of pages as follows:

Table 2 Publication fee (tax included).

Article Category	No. of pages	First author is a JSASS member	First author is NOT a JSASS member
Full article	8 or less	100,000 yen	112,000 yen
Survey article	9	120,000 yen	132,000 yen
	10	150,000 yen	162,000 yen
	11	190,000 yen	202,000 yen

	12	240,000 yen	252,000 yen
	13	290,000 yen	302,000 yen
	14	340,000 yen	352,000 yen
	15	390,000 yen	402,000 yen
	16 or more	Rejected without review	
Research note	2 or less	25,000 yen	28,000 yen
	3	45,000 yen	48,000 yen
	4	75,000 yen	78,000 yen
	5 or more	Reject without review	
Miscellaneous	1	12,500yen	14,000 yen
	2 or more	Reject without review	

Table 3 Fee for Supplementary Materials (tax included).

File size	Fee
Total file size \leq 5 MB	Free
5 MB < Total file size \leq 10 MB	10,000 yen
Total file size > 10 MB	Not available

5. Exemption

If the first author of an article is 1) over 65 years old, 2) continuously a member of JSASS for more than 35 years, and 3) does not have a regular occupation, by satisfying these conditions at the time of article submission, s/he can request JSASS to be exempt from the publication fee. This exemption is applicable to one article per year. The fee for pages beyond the standard number of pages indicated in Table 1 is not exempted.