

Transactions of the Japan Society for Aeronautical and Space Sciences

Ethics Policies for Peer Reviewers

Conflicts of Interest

Reviewers must disclose to editors any conflicts of interest that could bias their opinions of the manuscript, and should recuse themselves from reviewing specific manuscripts if the potential for bias exists.

Confidentiality

Reviewers should keep manuscripts and the information they contain strictly confidential.

Reviewers must not publicly discuss authors' work and must not appropriate authors' ideas before the manuscript is published.

Reviewers must not retain the manuscript for their personal use and should destroy copies of manuscripts after submitting their reviews.

Integrity

Reviewers are expected to respond promptly to requests to review and to submit reviews within the time agreed.

Reviewers' comments should be constructive, honest, and polite.

Ethics Policies for Editors

Conflicts of Interest

Editors should recuse themselves from editorial decisions if they have conflicts of interest or relationships that pose potential conflicts related to articles under consideration.

Confidentiality

Editors must not share information about manuscripts, including whether they have been received and are under review, their content and status in the review process, and criticism by reviewers, to anyone other than the authors and reviewers.

Editors must make clear that reviewers should keep manuscripts, associated material, and the information they contain strictly confidential.

Editors should not publish or publicize peer reviewers' comments without permission of the reviewer and author.

Integrity

Editors should do all they can to ensure timely processing of manuscripts with the resources available to them.