

Guideline for Contributing to Journals of the Japan Society for Aeronautical and Space Sciences

Revision approved by JSASS Board of Directors on July 17, 2009

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1. The Japan Society for Aeronautical and Space Sciences (hereinafter referred to as “JSASS”) publishes collections of refereed articles in four journals:

- Journal of the Japan Society for Aeronautical and Space Sciences (hereinafter referred to as “**Journal of JSASS**”) covers all of the fields in aeronautics and astronautics (printed in Japanese, online-access available),
- Transactions of the Japan Society for Aeronautical and Space Sciences (hereinafter referred to as “**Transactions of JSASS**”) covers all of the fields in aeronautics and astronautics (online-access journal in English),
- **Koku-Uchu-Gijyutsu** (Aerospace Technology Japan, the Japan Society for Aeronautical and Space Sciences) features the field of aerospace technology specifically (online-access journal in Japanese), and
- Transactions of the Japan Society for Aeronautical and Space Sciences, Aerospace Technology Japan (hereafter referred to as “**Aerospace Technology Japan**”) features the field of aerospace technology specifically (online-access journal in English).

2. The first author of an article submitted for publication in the **Journal of JSASS**, **Koku-Uchu-Gijyutsu** or **Aerospace Technology Japan** must be a member of JSASS. A non-member can submit an article as the first author only when s/he agrees to become a member by the scheduled date of publication. The first author of articles submitted for publication in the **Transactions of JSASS** is not required to be a member of the JSASS.

3. The article categories in JSASS journals are defined in the Appendix of this guideline. **Koku-Uchu-Gijyutsu** and **Aerospace Technology Japan** feature the field of aerospace technology specifically. The review standards for these journals are the same as those for the **Journal of JSASS** and **Transactions of JSASS**.

In addition to open access to the articles published in online journals, even though the **Journal of JSASS** is published in print, society members can access electronic versions of the articles featured in it one month after the printed publication has been released. The URLs for accessing articles are as follows.

Journal of JSASS: <http://www.jstage.jst.go.jp/browse/jjsass>

Transactions of JSASS: <http://www.jstage.jst.go.jp/browse/tjsass>

Koku-Uchu-Gijyutsu: <http://www.jstage.jst.go.jp/browse/astj>

Aerospace Technology Japan: <http://www.jstage.jst.go.jp/browse/tastj>

Abstracts are open to the public and free to view by both members and non-members. Articles published in the **Transactions of JSASS** can be accessed as free-access articles one year after publication, while articles in

the other journals can be viewed as free-access articles five years after publication. The electronic reference files including additional information (hereinafter referred to as "supplementary materials") can be attached to each article available on the Web at an additional charge, which is explained later. Supplementary materials are not required for an article to be reviewed; however, the Editorial Board must approve supplementary materials before they can be published electronically.

4. Articles must be submitted using the JSASS article submission Web page; articles sent by conventional mail and e-mail will not be accepted. The author must fill in the information required for the authors, the abstract and so on, as requested on the article submission Web page, and electronically upload a PDF file of the article.

5. The article must be prepared according to the format described in "Information for Contributors" and based on the template available on the JSASS article submission Web page (<http://www.jsass.or.jp>). The author must convert the article into a 600dpi PDF file and submit said file. The maximum size of the PDF file is to be 5MB. Please be advised that the PDF file must be readable regardless of the machine used to access it, excluding any particular font such as Japanese fonts. The authors are requested to preview the file before submission. If the article is accepted for **Koku-Uchu-Gijyutsu** or **Aerospace Technology Japan**, the authors are requested to prepare both a final release PDF file and the text data of article, as directed by the Editorial Office.

6. The date the article is received is defined as the date when the article has been successfully received via the JSASS article submission Web page.

7. Each article submitted shall be reviewed based on the review standards specified in the Appendix of this guideline, and judgment will be made as to whether or not it is suitable for publication.

8. Please note that JSASS shall hold the copyrights of any full article and/or research notes published in JSASS journals. Authors of the articles must follow the "Guideline on Copyrights for the Authors of JSASS Journals".

9. The contents of any article or research notes submitted for publication in a JSASS journal cannot have been previously published anywhere, exceptions shall include articles presented, or to be presented, for the proceedings of a conference or a collection of papers organized by JSASS. For JSASS to receive ownership of the copyright, each article must be scrutinized for security clearance to determine if the subject matter falls within a classified area or if the contents of the article originate from work under government sponsorship.

10. The contribution of comments and questions is accepted only for full articles and research notes published within six months. Authors of a full article or research notes who intend to reply to comments and questions must submit their replies within one month after they receive the comments or questions. Questions and replies will be published in the same issue. However, questions that receive no reply may be published if the author fails to submit a reply. Comments and questions can be submitted only once by the same contributor.

11. In addition to full articles and research notes, the category “Research and development report” applies only to **Koku-Uchu-Gijyutsu** and **Aerospace Technology Japan**. This category is specifically for research and development related to aerospace technologies such as manufacturing technologies, technical improvements and so on prepared by a JSASS associate member (*corporate member*). An article will be published based on receiving a recommendation from a JSASS associate member (*corporate member*), but only after appropriateness as a technical article is verified by the Editorial Board. Articles submitted are not reviewed as academic papers, and supplementary materials can be attached.

12. The responsibility for the contents of contributions is solely that of the persons who have prepared them.

13. Once an article has been accepted for publication and the author(s) informed, the authors of the article are required to pay the publication fee indicated in the Appendix of this guideline.

Note:

- (1) When a special issue of a JSASS journal is planned, detailed rules that do not appear in this guideline will be specified in a separate document.
- (2) This rule is in effect for any articles published on and after **April 1, 2015**.

Appendix

1. Article Submission Web Page

Journal of JSASS and Koku-Uchu-Gijyutsu: <https://www.editorialmanager.com/jsass/>

Transactions of JSASS and Aerospace Technology Japan: <https://www.editorialmanager.com/tjsas/>

2. Contact

Editorial Office, JSASS Journals

c/o Center for Academic Publications Japan

2-4-16, Yayoi, Bunkyo-ku, Tokyo 113-0032, Japan.

Tel: +81-3-3817-5821 Fax: +81-3-3817-5830 e-mail: jsass-ed@capj.or.jp

3. Article Categories in JSASS Journals

The article categories in JSASS Journals are defined in the two following tables.

Table 1 Article Categories in **Journal of JSASS** and **Transactions of JSASS**

Category	Contents and evaluation standards	Number of pages (max)
Full article	Results of research in aerospace engineering and related fields. Should include a certain (high) level of results from new and original research, with supporting academic or laboratory work.	15 * Standard number of pages: 7 for Journal of JSASS 8 for Transactions of JSASS

Research note	Results of research in aerospace engineering and related fields, including reports on new theories, experiments and hypotheses. Although not well organized, the note should include a certain (high) level of supporting academic or laboratory work.	4 * Standard number of pages: 2 for Journal of JSASS 2 for Transactions of JSASS
Miscellaneous	Includes comments, questions and replies regarding previously published articles and research notes.	1/2 (comments and questions) 1 (replies)

Table 2 Article Categories in **Koku-Uchu-Gijyutsu** and **Aerospace Technology Japan**

Category	Contents and evaluation standards	Number of pages (max)
Full article	Results of research in aerospace technologies specifically. Should show a certain level of originality.	10
Research and development report	Research and development report regarding aerospace technologies, such as manufacturing technologies and technical improvements, recommended by a JSASS associate member (<i>corporate member</i>). Although no technical review is made, the Editorial Board verifies appropriateness as a technical article. Supplementary materials can be attached.	10
Research note	Results of research in aerospace technologies, specifically intended for prompt disclosure of new data or developments.	6
Miscellaneous	Includes comments, questions and replies regarding previously published full articles and research notes.	2

* A single page can contain approximately 2,652 characters for articles in Japanese or 1,200 words for articles in English. The space for the article title and authors' names requires 1/4-1/5 pages.

* Each article on the Web may include a maximum of five reference files as supplementary materials. (File size is to be less than 5MB per file and no more than 10MB in total.) Acceptable file format is described in "Information for Contributors."

4. Publication Fee

(1) Journal of JSASS

The authors of all articles to be published in the **Journal of JSASS** must pay a publication fee to JSASS before publication. If the first author is not a JSASS member at the time of acceptance, the first author is requested to become a member of JSASS before the date the article is to be published. The authors of articles that appear in **Journal of JSASS** receive a PDF file of their article—in published form—from JSASS. Reprints are produced only when the authors order reprints and pay the reprint fee. The publication fee is based on the article category and number of pages (*N*) as follows:

Article Category	Price (yen)
Full article	$\begin{cases} 9,800 \times N & (N \leq 7) \\ 87,900 + 49,300 \times (N - 8) & (7 < N \leq 15) \end{cases}$
Research note	$\begin{cases} 9,800 \times N & (N \leq 2) \\ 38,900 + 49,300 \times (N - 3) & (2 < N \leq 4) \end{cases}$
Others	9,800

Authors who wish to receive reprints can purchase copies in sets of 50 at the price of 1,200 yen per page, excluding shipping charge.

If the author(s) wish to include figures and/or photographs in color in an article, they are requested to pay the fee required for color printing. Although the color printing fee charge is on a case-by-case basis, the reference price is approximately 70,000 yen per page.

(2) Transactions of JSASS

The authors of all articles to be published in **Transactions of JSASS** must pay a publication fee to JSASS before publication, as defined in the following lists. For full articles, any paper that is 16 pages or longer in length will be rejected without review. For research notes, any paper that is five pages or longer in length will be rejected without review. The authors of articles published in **Transactions of JSASS** will receive a PDF file of their article in published form from JSASS. Please note that the reprinting service is not available. The color page fee is not applied for any articles in **Transactions of JSASS**.

a) Full article

No. of pages	First author is a JSASS member	First author is NOT a JSASS member
8 or less	100,000 yen	112,000 yen
9	120,000 yen	132,000 yen
10	150,000 yen	162,000 yen
11	190,000 yen	202,000 yen
12	240,000 yen	252,000 yen
13	290,000 yen	302,000 yen
14	340,000 yen	352,000 yen
15	390,000 yen	402,000 yen
16 or more	Rejected without review	

b) Research note

No. of pages	First author is a JSASS member	First author is NOT a JSASS member
2 or less	25,000 yen	28,000 yen
3	45,000 yen	48,000 yen

4	75,000 yen	78,000 yen
5 or more	Reject without review	

c) Others

If the first author is a JSASS member: 12,500 yen

If the first author is NOT a JSASS member: 14,000 yen

(3) Koku-Uchu-Gijyutsu and Aerospace Technology Japan

The authors of all articles to be published in **Koku-Uchu-Gijyutsu** or **Aerospace Technology Japan** must pay a publication fee to JSASS before publication. If the first author is not a JSASS member at the time of acceptance, the first author is requested to become a JSASS member before the date the article is to be published. Please note that the reprinting service is not available. The color page fee is not applied for any articles. The publication fee depends on the article category and number of pages (N) as follows:

Koku-Uchu-Gijyutsu (in Japanese): 6,000 yen x N

Aerospace Technology Japan (in English): 7,500 yen x N

(4) Supplementary Materials

	Journal of JSASS	Transactions of JSASS Koku-Uchu-Gijyutsu Aerospace Technology Japan
Total file size \leq 5 MB	5,000 yen	Free
5 MB < Total file size \leq 10 MB	10,000 yen	10,000 yen
Total file size > 10 MB	Not available	Not available

(5) Exemption

If the first author of an article is 1) over 65 years old, 2) continuously a member of JSASS for more than 35 years, and 3) does not have a regular occupation, by satisfying these conditions at the time of article submission, s/he can request JSASS to be exempt from the publication fee. This exemption is applicable to one article per year. Even if exemption is applied, the color printing fee for an article published in Journal of JSASS must be paid by the author. For Journal of JSASS and Transactions of JSASS, the fee for pages beyond the standard number of pages indicated in Table 1 is not exempted.